

CAROLINA WOMEN'S HEALTH, PA

FINANCIAL POLICIES

Copayments

Copayments are due at time of service. If you are unable to make your copayment, we will assist you in rescheduling your appointment.

Returned Check Fee

Carolina Womens Health is happy to accept your personal check. We are able to electronically convert your check into electronic funds, which are deducted from your account the very same day. In the event that we are unable to electronically convert your check, it will be accepted and deposited at the bank at the end of the business day. If your check is returned to us for insufficient funds, there will be a \$25.00 charge to cover the returned check fee. All patients that have had checks returned to us will be required to pay by some other method (Cash, Credit, or Debit) in the future.

No Shows and Cancellations

If you are unable to keep your scheduled appointment, please call the office immediately to let us know. At least 24 hours notice is appreciated. After the first failure to keep an appointment, the patient will be subject to a \$25.00 charge for any following visits missed without proper notification. Patients missing more than 3 appointments without notice will be discharged from the practice.

Refunds

The office policy on refunds is such that you will not be reimbursed for refunds less than \$20.00. All refunds less than this amount will be reserved and applied toward future charges incurred.

Surgery Scheduling

Changes to the Surgery Schedule:

Many people are involved in the setup and scheduling of your surgery. Time is blocked out of the hospital and physician's office schedule just for you, and short-notice cancellations and no-shows deprive other deserving patients the use of BOTH facilities. Due to the extensive administrative time involved in coordinating your surgery, changes to the surgery schedule will be subject to the following fees:

Changing the date of a surgery: If you elect to change the date of a surgery, once scheduled, you will be subject to a \$25.00 fee.

Canceling a surgery: Patients canceling a surgery (whether inpatient or outpatient) that is already on the schedule will be subject to a \$25.00 cancellation fee. Please be aware that if you elect to cancel your sameday/outpatient surgery within 48 hours of your admission, you will be subject to a \$50.00 cancellation fee. Inpatient (overnight) admissions that are cancelled within 48 hours of admission are subject to a \$75.00 cancellation fee. Patients that do not show up for their scheduled surgery will be subject to a \$100.00 cancellation fee.

I the undersigned, have read and understand the financial policies as set forth by Carolina Womens Health, PA, and agree that I am subject to these policies until revoked in writing:

Signature of Patient or Legal Guardian

Date